

## January 21, 2021 Minutes

The Telford Borough Authority Meeting held this date was called to order at 6:00 p.m. by Chairman John Harrell, who participated via Zoom, with the following members in attendance: Dan Cole, Erik Kratz, David Musselman and Robert Nice. Also present were Manager Mark Fournier, Public Works Director Gary Yoder, Solicitor Jim Jacquette, Engineer Patrick DiGangi and Recording Secretary Megan McShane.

**APPROVAL OF MINUTES:** Minutes of the December 17, 2020 Authority meeting were approved unanimously (5-0) by a Kratz/Musselman motion.

**COMMENTS FROM AUDIENCE:** There were no comments from the audience.

**DISCUSSION ITEMS:**

1. A Nice/Musselman motion carried unanimously (5-0) designating Univest National Bank & Trust Company as a depository for Authority funds and authorizing the Authority Manager to invest the Authority funds in investments authorized by the Municipal Authorities Act.

2. A Musselman/Kratz motion carried unanimously (5-0) appointing Mark D. Fournier as Assistant Secretary for Telford Borough Authority, appointing Craig E. Davies as Assistant Treasurer for Telford Borough Authority and Appointing Daniel Wurst as TBA representative to Pennridge Wastewater Treatment Authority Board.

**WATER DEPARTMENT REPORT:** We received a written report for the file.

Public Works Director Gary Yoder reported that A.C. Schultes completed vibration testing on all of the wells on January 20<sup>th</sup>.

**COLLECTION REPORT:** We received a written report for the file.

**WASTEWATER TREATMENT REPORT:** We received a written report for the file.

A Nice/Cole motion carried unanimously (5-0) authorizing the following expenditures for the WWTP:

- \$3,700 to A.C. Schultes for vibration analysis of the WWTP equipment
- \$7,080 to Eastern Environmental Contractors, Inc. for mud valve replacement work
- A not-to-exceed fee of \$12,700 to CKS for a hydraulic evaluation of the WWTP

Board Member Robert Nice asked what the estimated timeline is for CKS' evaluation of the plant, and Engineer Patrick DiGangi informed the Board that it should take approximately two months.

**PTWA REPORT:** We received a written report for the file.

**SOLICITOR'S REPORT:** We did not receive a written report for the file.

Solicitor Jim Jacquette informed the Board that TBA received signed agreements and payment from Indian Ridge Provisions. Mr. Jacquette also reported that he has agreements that were signed by Fres-Co that are ready for signature by TBA tonight. It was the consensus of the Board that TBA's approval of these agreements is contingent upon receiving payment from Fres-Co.

Chairman John Harrell asked that further analysis be given to the spreadsheet he e-mailed to everyone on December 17<sup>th</sup> pertaining to customers with excessive usage, and he would like to follow up on it at next month's meeting.

Mr. Nice asked Mr. Jacquette if he contacted Steve Hann regarding the TMDL matter. Mr. Jacquette reported that he has not connected with him yet, and added that he will be following up with John Hall to discuss TBA's strategy moving forward with DEP.

**ENGINEER'S REPORT:** We received a written report for the file.

Engineer Patrick DiGangi reported that TBA should have plans for the Well #3 Electrical Upgrade Project next week. He added that TBA received a phasing plan from the Lutheran Home today. Mr. Nice asked if the Lutheran Home has indicated whether or not they want to get the project done this year, and if there was any commitment on time. Mr. Fournier

stated that they only received the phasing plan today, but have not received a time commitment yet from the Lutheran Home.

MANAGER'S REPORT: We received a written report for the file.

OTHER BUSINESS:

Payment of the bills and requisitions for the month of December in the amount of \$696,727.13 was approved unanimously (5-0) by a Musselman/Kratz motion.

Mr. Nice asked for clarification on the PIRMA expenditure for \$27,109.00 and the Wind River Environmental expenditure for \$5,330.51. Mr. Fournier explained that PIRMA is our insurance carrier and Wind River Environmental recently bought out Franc Environmental, who has our sludge hauling contract. Mr. Nice also asked for clarification on the capital money market transfer for \$400,000.00. Mr. Fournier will verify that transfer information with Craig Davies and will e-mail the Board once he has an answer.

Signing of the check register was approved unanimously (5-0) by a Nice/Musselman motion.

Mr. Fournier gave a brief overview of the proposed Schlosser Farm Subdivision project in West Rockhill Township. The project consists of the consolidation of three lots into a single parcel that would then be subdivided into nine single-family detached lots. The plans currently show that Lot 7 will retain the existing residence, barn & driveway and will continue to be serviced by an existing well. The remaining lots will be served by a new 8" water main extension that will connect to an existing TBA 16" water main in County Line Road. All lots have on-lot sewage disposal systems.

A Kratz/Cole motion carried unanimously (5-0) approving the preliminary land development plans conditioned upon Lot 7 connecting to TBA's water service.

PENDING ITEMS:

- Further analysis to be given to Mr. Harrell's spreadsheet dated December 17<sup>th</sup> pertaining to customers with excessive usage – to be followed up on at next month's meeting.
- Mr. Jacquette to continue to reach out to Steve Hann regarding TMDL negotiations.
- The Board will continue its discussion about implementing rate structures.
- Mr. Fournier, Mr. Jacquette & Ms. McShane will work on a summary of a plan to put commercial customers on notice for the surcharge structure, when TBA implements one.

The meeting was adjourned at 7:26 pm by a Kratz/Nice motion.

Respectfully submitted,

David Musselman

Secretary