

April 15, 2021 Minutes

The Telford Borough Authority Meeting held this date was called to order at 6:00 p.m. by Chairman John Harrell, with the following members in attendance: Eric Kratz, David Musselman and Robert Nice. Also present were Manager Mark Fournier, Public Works Director Gary Yoder, Solicitor Jim Jacquette, Engineer Patrick DiGangi, Recording Secretary Megan McShane and resident Bill Ashley. Dan Cole was absent.

APPROVAL OF MINUTES: Minutes of the March 18, 2021 Authority meeting were approved unanimously (4-0), as amended, by a Nice/Musselman motion.

COMMENTS FROM AUDIENCE: There were no comments from the audience.

DISCUSSION ITEMS:

1. West Broad Street Water Main Replacement Project Bid Award

Engineer Patrick DiGangi reported that 4 bids were received for this project, the lowest being from BP Paterson, Inc. for \$317,189.00. Mr. DiGangi stated that CKS has worked with this contractor before and that their bid is appropriate.

A Musselman/Kratz motion carried unanimously (4-0) awarding the West Broad Street Water Main Replacement project to BP Paterson, Inc. in the amount of \$317,189.00.

2. Well No. 3 Electrical Upgrade Project

Mr. DiGangi reported that 4 bids were received for this project, the lowest being from Eastern Environmental Contractors, Inc. for \$102,100.00.

A Nice/Musselman motion carried unanimously (4-0) awarding the Well No. 3 Electrical Upgrade Project to Eastern Environmental Contractors, Inc. in the amount of \$102,100.00.

A Musselman/Kratz motion carried unanimously (4-0) awarding the SCADA component of the Well No. 3 project to Martz Technologies, Inc. in the amount of \$19,950.00.

3. Rate Structure Discussion

Discussion continued from last month's meeting about the possibility of adjusting service charges for larger customers. Solicitor Jim Jacquette was directed to start working on a letter, with input from Mr. Fournier & Mr. DiGangi, that will be sent to customers explaining why TBA will be doing a full system analysis of its customers.

4. Review of Customers with Excess Usage

Mr. Jacquette gave an update on some of the customers on the excess usage list dated March 18, 2021. He will be working on two others on the list who will be starting new expansion projects.

TREASURER'S REPORT:

WATER DEPARTMENT REPORT: We received a written report for the file.

Public Works Director Gary Yoder reported that the Public Works Crew started working this week on the Third Street waterline replacement project.

COLLECTION REPORT: We received a written report for the file.

Mr. Yoder informed the Board that Derstine Company, LLC is scheduled to come to the south lift station on April 21st to install the base elbows and pump mounts and the guide rail system.

WASTEWATER TREATMENT REPORT: We received a written report for the file.

Mr. Fournier reported that staff is currently reviewing options with CKS for the re-building of the primary settling tanks and the roof replacements at the various WWTF buildings. He added that A.C. Schultes did a vibration scan on March 15th and we are waiting for the official report of their findings.

PTWA REPORT: We received a written report for the file.

SOLICITOR'S REPORT: We did not receive a written report for the file.

ENGINEER'S REPORT: We received a written report for the file.

Mr. DiGangi gave the Board an overview of the CoStars proposal received from Iron Horse Environmental for the repairs needed to the oxidation ditch at the WWTF. These repairs total \$61,740.00. Board Member Robert Nice asked what was budgeted for this repair, and Mr. Fournier informed him that this is an emergency repair, so it was not a budgeted item. Mr. DiGangi recommends that TBA proceed with the repairs. A Musselman/Nice motion carried unanimously (4-0) authorizing the repairs in the amount of \$61,740.00.

MANAGER'S REPORT: We received a written report for the file.

OTHER BUSINESS:

Mr. Harrell informed the Board that NuCitrus recently prepared a draft mock-up of the new CCR site, and everything looks good so far.

Payment of bills and requisitions for the month of March, 2021 in the amount of \$298,431.45 was approved unanimously (4-0) by a Musselman/Nice motion.

Mr. Nice asked for clarification on the Bergey's Electric expenditure in the amount of \$19,500 and the Morning Call expenditure in the amount of \$2,246.99. Mr. Yoder explained that the Bergey's expenditure was for the installation of LED lighting in the public works garage, and Mr. Fournier explained that the Morning Call expenditure was for the cost of the advertising for the Well No. 3 Electrical Upgrades Project and the West Broad Street Waterline Replacement Project.

A Kratz/Nice motion carried unanimously (4-0) approving the check register dated March 29, 2021 and a Musselman/Nice motion carried unanimously (4-0) approving the check register dated April 9, 2021.

PENDING ITEMS:

- The Board will continue its discussion about implementing rate structures.
- A letter should be sent to all customers on the excess usage list dated March 18, 2021 with an explanation as to why TBA is reviewing accounts and announcing a new rate program being considered by TBA.
- Continue discussions on the potential adjustment of service charges for customers with excess usage.
- Pursue risk assessment of TBA's cyber security.
- Pursue cost information (lease vs. purchase) for generators at TBA's wells.

The meeting was adjourned at 7:07 pm by a Kratz/Nice motion.

Respectfully submitted,

David Musselman

Secretary