

July 15, 2021 Minutes

The Telford Borough Authority Meeting held this date was called to order at 6:01 p.m. by Chairman John Harrell, with the following members in attendance: Dan Cole and David Musselman. Also present were Manager Mark Fournier, Public Works Director Gary Yoder, Solicitor Jim Jacquette, Engineer Patrick DiGangi, Recording Secretary Megan McShane and resident Bill Ashley. Eric Kratz & Robert Nice were absent.

APPROVAL OF MINUTES: Minutes of the June 17, 2021 Authority meeting were approved unanimously (3-0) by a Cole/Musselman motion.

COMMENTS FROM AUDIENCE: Resident Bill Ashley from 314 Northview Avenue thanked the Board for all of the hard work they do and added that he had a tour of the WWTF on Monday.

DISCUSSION ITEMS:

1. Rate Structure Discussion

There were no updates at this time.

2. Review of Customers with Excess Usage

Solicitor Jim Jacquette reported that a letter will be going out shortly to another customer on the excess users list. Mr. Jacquette also informed the Board that he and Mr. Fournier are working on the details of a proposed payment plan for US Plastics for their fee payment.

3. WWTF Roofs

Engineer Patrick DiGangi reported that TBA has not received a final report yet from the consultant who assessed the WWTF roofs, but he received an update from them that included a structural engineering report and preliminary cost estimates for all four WWTF buildings. Mr. DiGangi reviewed these items with the Board.

TREASURER'S REPORT: Accepted as presented.

WATER DEPARTMENT REPORT: We received a written report for the file.

Chairman John Harrell asked Mr. Yoder for an update on the West Broad Street project. Mr. Yoder reported that the contractor has finished everything but the sidewalk work.

COLLECTION REPORT: We received a written report for the file.

Mr. Fournier reported that manhole rehab started today on Highland Avenue.

WASTEWATER TREATMENT REPORT: We received a written report for the file.

PTWA REPORT: We received a written report for the file.

SOLICITOR'S REPORT: We did not receive a written report for the file.

Mr. Jacquette reported that the phasing of the Lutheran Home agreements will be discussed at the monthly meeting with the Manager, Solicitor, Engineer & Board Chairman.

Mr. Jacquette also informed the Board that the ReSawn Timber project agreements have been signed and recorded, and he expects the agreements back soon for the Swaminarayan Community Center project on Bethlehem Pike.

ENGINEER'S REPORT: We received a written report for the file.

Mr. DiGangi reported that there is a pre-construction meeting for the ReSawn Timber project tomorrow morning.

MANAGER'S REPORT: We received a written report for the file.

OTHER BUSINESS:

Mr. Harrell commented on the recent passing of Abe Diehl, who served on the TBA Board for over 30 years. The Board members discussed ideas on how they could recognize Mr. Diehl and also Mr. Tim Hagey, who resigned last July after 32 years due to the sale of his property in the Borough. Mr. Harrell directed Mr. Fournier to work on these 2 items.

A Musselman/Cole motion carried unanimously (3-0) approving the check registers.

PENDING ITEMS:

- Mr. Fournier to work on the recognitions for Mr. Diehl and Mr. Hagey.
- The Board will continue its discussion about implementing rate structures.
- A letter should be sent to all customers on the excess usage list dated March 18, 2021 with an explanation as to why TBA is reviewing accounts and announcing a new rate program being considered by TBA. The Solicitor, Engineer, Manager and Chairman will continue to work on this letter.
- Continue discussions on the potential adjustment of service charges for customers with excess usage.
- Pursue risk assessment of TBA's cyber security.
- Mr. DiGangi to prepare a proposal with recommendations as to how to improve treatment and flow at the WWTF.
- Pursue cost information (lease vs. purchase) for generators at TBA's wells.

The meeting was adjourned at 6:40 pm by a Musselman/Cole motion.

Respectfully submitted,

David Musselman

Secretary