

March 17, 2022 Minutes

The Telford Borough Authority Meeting held this date was called to order at 6:00 p.m. by Chairman John Harrell. The following members were in attendance: Dan Cole, Eric Kratz, David Musselman and Robert Nice. Also present were Manager Mark Fournier, Public Works Director Gary Yoder, Solicitor Jim Jacquette, Engineer Patrick DiGangi, Recording Secretary Megan McShane and resident Dale Nice.

APPROVAL OF MINUTES: Minutes of the February 17, 2022 Authority meeting were approved unanimously (5-0) by a Musselman/Kratz motion.

DISCUSSION ITEMS:

1. WWTF Roof Replacement Project Update

Engineer Patrick DiGangi reported that the contract documents for this project have been processed, and CKS will be scheduling a pre-construction meeting next week. Mr. DiGangi added that the project should be starting April 1st.

2. Award of Sale of 2011 Pick-Up Truck

A Kratz/Nice motion carried unanimously (5-0) awarding the sale of the 2011 GMC Sierra 2500 HD pick-up truck in the amount of \$23,903 to Francesco Barrella, who was the highest bidder on Municibid for this item.

WATER DEPARTMENT REPORT: We received a written report for the file.

Public Works Director Gary Yoder reported that debris was pulled from Well #1; it was old bubbler pipe that is not used anymore. Mr. Yoder added that the electrical components of the well were replaced two years ago, and the pump is being replaced this year.

COLLECTION REPORT: We received a written report for the file.

WASTEWATER TREATMENT REPORT: We received a written report for the file.

PTWA REPORT: We received a written report for the file.

SOLICITOR'S REPORT:

Solicitor Jim Jacquette provided an update on the TMDL matter.

The service charge discussion from last month's meeting was revisited. Chairman John Harrell stated that TBA is evaluating what the best way will be to get those customers who are using more than their allotted EDUs to pay their fair share. The staff will be talking to the software people about a formula that can be implemented for this into the billing system.

Board Member Dan Cole asked what else would need to be done besides the software change, and Mr. Harrell informed him that TBA will need to review the Rules Governing Water & Sewer Service to clarify and better define what a service charge is.

ENGINEER'S REPORT: We received a written report for the file.

Mr. DiGangi reported that CKS has submitted the Chapter 94 Report for PWTA. He also informed the Board that the rotation and continuity tests for Well #3 have been completed.

Mr. DiGangi reported that Eastern Environmental provided an estimate of \$88,380 for generator connections at Well #6 and Well #7. TBA budgeted \$50,000 this year for this project, so Eastern Environmental was asked to break down the cost for each well. The revised quotes are \$44,540 for Well #6 and \$46,830 for Well #7. Manager Mark Fournier explained that these are Costars prices, so there is no need to bid the project, and added that TBA will do Well #6 this year and Well #7 next year.

A Cole/Kratz motion carried unanimously (5-0) awarding the Well #6 generator connection project to Eastern Environmental in the amount of \$44,540.

Mr. DiGangi also reported that he and Mr. Fournier met with a property owner to discuss another possible access to Well #6.

MANAGER'S REPORT: We received a written report for the file.

Mr. Fournier reported that blasting was recently completed on the Lutheran Home Summerfield expansion project and construction should be starting shortly on the sewer line.

Mr. Fournier then informed the Board that TBA received a quote for a weir replacement project at the WWTF, which is in this year's budget. The quote received was \$36,000 per tank but did not contain prevailing wage; TBA will be getting a revised quote that includes prevailing wage prices. Mr. Fournier stated that one tank was budgeted to be done this year, and one for next year, unless the Board wants to do both at once. He added that he should have the revised quote for next month's meeting.

PENDING ITEMS:

- Mr. Fournier to provide a list to the Board of commercial/industrial customers who are using water & sewer capacity above one EDU.
- Staff to look into the option for customers to initiate their own ACH payments without the customer or TBA incurring any fees.
- The Board will continue its discussion about implementing rate structures.
- A letter should be sent to all customers on the excess usage list with an explanation as to why TBA is reviewing accounts and announcing a new rate program being considered by TBA. The Solicitor, Engineer, Manager and Chairman will continue to work on this letter.
- Continue discussions on the potential adjustment of service charges for customers with excess usage.
- Pursue risk assessment of TBA's cyber security.
- Mr. DiGangi to prepare a proposal with recommendations as to how to improve treatment and flow at the WWTF.
- Pursue cost information (lease vs. purchase) for generators at TBA's wells.

The meeting was adjourned at 6:45 pm by a Cole/Nice motion.

Respectfully submitted,

David Musselman

Secretary