

June 16, 2022 Minutes

The Telford Borough Authority Meeting held this date was called to order at 6:00 p.m. by Chairman John Harrell. The following members were in attendance: Eric Kratz and David Musselman. Also present were Manager Mark Fournier, Public Works Director Gary Yoder, Water Department Foreman Todd Mathe, Solicitor Jim Jacquette, Engineer Patrick DiGangi and Recording Secretary Megan McShane. Board Member Robert Nice was absent.

APPROVAL OF MINUTES: Minutes of the May 19, 2022 Authority meeting were approved unanimously (3-0) by a Kratz/Musselman motion.

DISCUSSION ITEMS:

1. 221 Keystone Drive – Self Storage Project – Hilltown Township

Manager Mark Fournier gave an overview of a proposed project in Hilltown Township that involves the construction of two 6,000 sq. ft. self-storage warehouse buildings on an existing 1.43-acre parcel that contains an existing garage and gravel parking area which are proposed to be removed. The current lot has no private or public water and sewer facilities. The adjacent property contains an existing TBA sanitary sewer easement and an 8" sanitary main which the project proposes to connect to; sanitary sewer from the site will ultimately flow to the PWTA plant through the Telford sewer interceptor. Water service is proposed through connection to the 12" water main located in Keystone Drive. CKS completed a water and sanitary review of the proposed plans.

A Musselman/Kratz motion carried unanimously (3-0) approving the Preliminary/Final Land Development Plans dated July 21, 2021, and last revised March 14, 2022, subject to the comments being addressed in the CKS review letter dated June 3, 2022, and authorizing the staff and Solicitor to proceed with preparing the Agreements for the project.

TREASURER'S REPORT: Accepted as presented.

WATER DEPARTMENT REPORT: We received a written report for the file.

Public Works Director Gary Yoder informed the Board that a water valve broke in front of Grundy Manor earlier this afternoon and was repaired by the Public Works Department.

The Board had a discussion about the water interconnects that TBA has with other Authorities.

Chairman John Harrell noted that the CCR is available on the TBA website and designated URL, adding that we should start looking into testing for PFAS and PFOA before the next CCR is released. Mr. Fournier stated that Water Department Foreman Todd Mathe is currently researching information on PFAS and PFOA. Engineer Patrick DiGangi informed the Board that EPA recently released an article which essentially states that no level of PFAS will be acceptable.

COLLECTION REPORT: We received a written report for the file.

Mr. Fournier reported that the sewer lining on Third Street is complete.

Mr. Harrell asked for an update on Franklin Alley, and Mr. Fournier reported that the engineer is getting ready to stake it out.

Board Member Dan Cole arrived at 6:17 pm.

WASTEWATER TREATMENT REPORT: We received a written report for the file.

PTWA REPORT: We received a written report for the file.

SOLICITOR'S REPORT: Solicitor Jim Jacquette provided a verbal report.

Solicitor Jim Jacquette provided an update on the TMDL matter. He also informed the Board that he is currently working on the Agreements for the Rocco's Italian Sausage project at the Home Depot in Hilltown Township that was approved at last month's meeting.

ENGINEER'S REPORT: We received a written report for the file.

Mr. DiGangi reported that the delivery date for the Well #6 docking station is 12-14 weeks out.

Mr. DiGangi then informed the Board that CKS is working with the manufacturer to expedite the delivery of roofing materials from October to September for the WWTF roof project, adding that we are currently waiting for shop drawings.

MANAGER'S REPORT: We received a written report for the file.

Mr. Fournier reported that there is a lot of commercial and industrial development coming in to TBA territory.

OTHER BUSINESS:

Payment of bills and requisitions for the month of May in the amount of \$227,081.96 was approved unanimously (4-0) by a Musselman/Kratz motion.

A Harrell/Cole motion carried unanimously (4-0) designating PLGIT as a depository for Telford Borough Authority funds.

Board Member Eric Kratz asked how the hunt for a generator is going. Mr. Yoder reported that staff received quotes from CKS and the electrical engineer and he has been corresponding with Board Member Dan Cole about different options.

Mr. Cole then asked if PPL has ever provided TBA with a grid map to show where points of failure could be, as far as TBA's wells. Mr. Fournier stated that he has seen where the wells are on the PPL grids, and they are on 3 separate grids. Mr. Harrell asked Mr. Fournier to contact the Borough's PPL representative and get the grid map so TBA can have it on file; this will be added to the Pending Items list.

Mr. Kratz asked how many gallons of water our elevated storage tanks hold, and how many days of supply. Mr. Mathe stated that there are 2 million gallons and 2 days worth of supply available in TBA's storage tanks.

PENDING ITEMS:

- Mr. Fournier to contact PPL for a grid map showing TBA's well locations.
- Mr. Fournier to provide a list to the Board of commercial/industrial customers who are using water & sewer capacity above one EDU.
- Staff to look into the option for customers to initiate their own ACH payments without the customer or TBA incurring any fees.
- The Board will continue its discussion about implementing rate structures.
- A letter should be sent to all customers on the excess usage list with an explanation as to why TBA is reviewing accounts and announcing a new rate program being considered by TBA. The Solicitor, Engineer, Manager and Chairman will continue to work on this letter.
- Continue discussions on the potential adjustment of service charges for customers with excess usage.
- Mr. DiGangi to prepare a proposal with recommendations as to how to improve treatment and flow at the WWTF.
- Pursue cost information (lease vs. purchase) for generators at TBA's wells; also research used equipment.

The meeting was adjourned at 6:49 pm by a Kratz/Musselman motion.

Respectfully submitted,

David Musselman

Secretary