

July 6, 2020

The Telford Borough Council meeting held this date was called to order at 7:30 p.m. by President John Taylor with the following people in attendance: Miles Arnott, William Ashley, Robert Baker, Carolyn Crouthamel, Mark Gehman, Manager Mark Fournier, Recording Secretary Megan McShane, Public Works Director Gary Yoder, Police Chief Randall Floyd, Solicitor James Jacquette, Emergency Management Coordinator Bob Sparks and residents Regina Ashley, Wendy Leshinskie, Lori Rappold and Emiline Weiss. Councilman James Schaeffer participated via telephone. Mayor David Snook was absent.

**MINUTES OF PREVIOUS MEETING:**

A Crouthamel/Arnott motion carried unanimously (7-0) approving the minutes of the June 15, 2020 Borough Council meeting.

**TREASURER'S REPORT:**

Manager Mark Fournier reported that he and Finance Director Craig Davies met with the Finance & Administration Committee on June 23<sup>rd</sup> to review how the Coronavirus has impacted the Borough's budget, and added that some budget items will be deferred until later this year or next year. He also reported that the Borough has taken in 70.09% of its revenues and spent 51.41% of its expenditures as of the end of June, 2020.

An Arnott/Crouthamel motion carried unanimously (7-0) approving the Treasurer's Report for June, 2020.

**MAYOR'S REPORT:** We did not receive a written monthly report for the file.

**POLICE REPORT:** We received a written monthly report for the file.

Councilman Miles Arnott thanked Chief Floyd for providing the Council with a copy of the Department's new Pandemic Operations Plan, and a copy of the new protocol for death notifications. He added that it's good for the officers to be prepared for these situations. Council President John Taylor stated that it is nice to see the compliments that the Department has received from residents in the report.

Councilman Jim Schaeffer referred to the copy of a letter included in the report that Chief Floyd sent to Telford Gardens, expressing concern over the recent increase in criminal activity at the complex. Mr. Schaeffer asked if the same property manager is at Telford Gardens, or if there is a different one. Chief Floyd informed Council that there is a new manager there who is very nice, but overwhelmed; she received his letter and has assured him that they want to have good communication with the Police Department.

**FIRE REPORT:** We received a written monthly report for the file.

**LIBRARY REPORT:** We received a written monthly report for the file.

Library Representative Wendy Leshinskie informed Council that the Library is slated to open on Monday, July 13<sup>th</sup>. Capacity will be limited to 45 people at a time and patrons will only be given 30 minutes to browse. Computer time will be limited to 1 hour per person per day. Curbside pick-up will continue. Book donations are not being accepted yet. The library hours will be Monday, Wednesday & Friday from 10:00 am to 6:00 pm, Tuesday & Thursday from 12:00 pm to 8:00 pm and Saturday from 10:00 am to 2:00 pm. There will be no hours on Sundays.

**PUBLIC WORKS REPORT:** We received a written monthly report for the file.

Public Works Director Gary Yoder reported that the following streets are being chip sealed this week: Acorn Avenue, East Broad Street, Colonial Avenue, Country Side Lane and Erie Avenue.

**MANAGER'S REPORT:** We received a written monthly report for the file.

Mr. Fournier reported that there will be a punchlist inspection tomorrow morning at the new Borough Hall, and added that the project will hopefully be done in the next month.

**BUILDING OFFICIAL'S REPORT:** We received a written monthly report for the file.

**SOLICITOR'S REPORT:** We did not receive a written monthly report for the file.

Solicitor Jim Jacquette referred to the copy of the Zoning Hearing Board application that was included in the Council packet for 159 North Third Street. The applicant is applying for a variance to allow a kennel at that location. After some discussion, it was the position of Council that they vehemently oppose this use and that the Borough Solicitor and Zoning Officer should represent Council at the Zoning Hearing Board meeting on Monday, July 27<sup>th</sup> to communicate Council's position.

Mr. Jacquette reported that he prepared a waiver for Telford Borough athletic field usage, and that the Police Department Memo of Understanding pertaining to 12-hour shifts has been sent to Detective Fox for the appropriate signatures.

**ENGINEER'S REPORT:** We received a written monthly report for the file.

**COMMENTS FROM AUDIENCE:** There were no comments from the audience.

**FINANCE AND ADMINISTRATIVE COMMITTEE:** Ms. Crouthamel

A-1 A Crouthamel/Schaeffer motion carried unanimously (7-0) authorizing the payment of bills for the month of June, 2020 in the amount of \$ 432,717.47.

**PLANNING AND ZONING COMMITTEE:** Mr. Schaeffer

PZ-1 A Schaeffer/Arnott motion carried unanimously (7-0) authorizing the advertisement of Ordinance #423.

**ENVIRONMENTAL COMMITTEE:** Mr. Gehman

Councilman Mark Gehman reported that the next quarterly NMCRC meeting will be on July 23<sup>rd</sup>.

**PUBLIC WORKS/BUILDINGS & PLANT COMMITTEE:** Mr. Ashley

Councilman Bill Ashley commented that the repair work is complete on the ADA ramps that were done throughout the Borough and they did a great job.

**PUBLIC SAFETY COMMITTEE:** Mr. Arnott

PS-1 An Arnott/Gehman motion carried unanimously (7-0) authorizing the hiring of Ryan Sloan as a part-time patrol officer, contingent upon him passing his required background check and medical and psychological evaluations. Officer Sloan's starting rate of pay will be \$20.00 per hour. Chief Floyd expects that Officer Sloan should only need 30 days of training, since he was formerly a part-time patrol officer with Telford Borough.

Councilman Miles Arnott stated that he would like to see the basketball courts open again. After a brief discussion, an Arnott/Crouthamel motion carried unanimously (7-0) authorizing the opening of the Telford Borough basketball courts, effective immediately, with appropriate signage. The Telford Borough Community Building will remain closed.

Councilman Jim Schaeffer stated that he recently spoke to members of the Jukebox Group, who use the Community Building on a monthly basis, and they asked if they would be receiving a partial refund, since they pay in advance for the entire year and the building has been closed since the pandemic hit. It was the consensus of Council that this is a reasonable request and they will receive a refund once the building re-opens, along with the Radio Club, who also pays for the year in advance.

**DEVELOPMENT AND CULTURE COMMITTEE:** Mr. Baker

Councilman Robert Baker reported that the Telford Night Market opened on July 1<sup>st</sup>, and had a great setup. Main Streets has received rave reviews from people who came to the Market that evening, and people were very happy that it opened. Mr. Gehman asked if there is any information on how well the vendors did that evening, and Mr. Baker said that he will try to get that information for next month's Council meeting, but he thinks they did well.

**OTHER BUSINESS:**

**EXECUTIVE SESSION:**

Telford Borough Council entered into Executive Session at 8:08 pm to discuss a matter of personnel.

Borough Council closed Executive Session at 9:01 pm. No action was taken.

The meeting was adjourned at 9:05 pm by a Crouthamel/Arnott motion.

Respectfully submitted,

Mark D. Fournier

Secretary