

March 2, 2020

The Telford Borough Council meeting held this date was called to order at 7:30 p.m. President John Taylor with the following members in attendance: Miles Arnott, William Ashley, Carolyn Crouthamel, Mark Gehman and James Schaeffer. Also present were Mayor David Snook, Manager Mark Fournier, Recording Secretary Megan McShane, Public Works Director Gary Yoder, Solicitor James Jacquette, Phil Crompton from CKS Engineers, Telford Fire Company President Jerry Guretse, Emergency Management Coordinator Robert Sparks, residents Wendy Leshinskie, Lori Rappold and Nicole Spiese, and a reporter. Councilman Robert Baker was absent.

The invocation was given by James Schaeffer, followed by the pledge of allegiance.

MINUTES OF PREVIOUS MEETING:

An Arnott/Crouthamel motion carried unanimously (6-0) approving the minutes of the February 3, 2020 Borough Council meeting.

TREASURER'S REPORT:

Mr. Fournier also reported that the Borough has taken in 16.57% of its revenues and spent 16.81% of its expenditures for the month of February, 2020.

A Crouthamel/Gehman motion carried unanimously (6-0) approving the Treasurer's Report for February, 2020.

MAYOR'S REPORT: We did not receive a written monthly report for the file.

Mayor David Snook reported that he performed 2 weddings last week and that there were over 1,200 dozen fastnachts made for Little Zion's annual Fastnacht Day sale. He added that fastnachts were shared with area first responders.

POLICE REPORT: We received a written monthly report for the file.

Police Chief Randall Floyd reported that part-time patrol officer Sara Shaeffer is being deployed overseas in June. Officer Shaeffer is in the National Guard and has been promoted twice.

Mayor David Snook complimented Chief Floyd on the excellent job he did on his three comprehensive reports that were submitted for this month's packet.

Councilman Miles Arnott asked Chief Floyd how the amount of overdoses that has occurred so far in 2020 compares to the amount that occurred in 2019. Chief Floyd reported that the amount is the same so far. Mr. Arnott thanked Chief Floyd for his good work and encouraged him to keep it up.

FIRE REPORT: We received a written monthly report for the file.

Mayor David Snook commented that he noticed in the Fire Company's annual report that calls went down in other municipalities in 2019, but not in Telford, and asked if that is unusual. Fire Company President Jerry Guretse confirmed that yes, it is unusual.

LIBRARY REPORT: We received a written monthly report for the file.

PUBLIC WORKS REPORT: We received a written monthly report for the file.

MANAGER'S REPORT: We received a written monthly report for the file.

BUILDING OFFICIAL'S REPORT: We received a written monthly report for the file.

SOLICITOR'S REPORT: We did not receive a written monthly report for the file.

Solicitor Jim Jacquette completed the Deed of Dedication for Arlington Square and it will be recorded shortly. He is also working on Ordinance #421, which is an ordinance that will implement Chief Floyd's request to put a No Parking Here to Corner zone on Summit Avenue 40' back from the curbline intersection with South Main Street.

ENGINEER’S REPORT: We received a written monthly report for the file.

COMMENTS FROM AUDIENCE:

Bucks County Commissioner Bob Harvie stood and introduced himself to Council; he was elected in November and began his term in January of 2020. Mr. Harvie was a public school teacher for 26 years, and previously served on the Falls Township Board of Supervisors for 16 years; he was Chairman for 12 of those years. Mr. Harvie informed Council that the County is looking to revamp their website, and they are in the process of implementing new voting machines for the 2020 election. Trainings and open demonstrations have begun on the new machines, and there will be a training at the Sellersville Fire Company on Tuesday, March 3rd from 5:00 pm to 8:00 pm. The new machines will have magnifying screens to help people see the ballots better, and there will also be an ADA machine available that will mark the ballot for you – it will have large buttons and braille.

Mr. Harvie reported that the 2020 Census will begin shortly, and there are very basic questions on the form. Information is kept private for 70 years. Census jobs are available at a rate of \$20.00 per hour. Mr. Harvie emphasized the importance of the Census, stating that Pennsylvania was second to last with the accuracy rating on the 2010 Census, and an average of \$2,000 in funding was lost per person who was missed in that Census.

Mr. Harvie also informed the group that the County will be hosting a free Narcan training at Penn Foundation on March 26th. Every family who participates will be given a free Narcan kit.

FINANCE AND ADMINISTRATIVE COMMITTEE: Ms. Crouthamel

A-1 A Crouthamel/Arnott motion carried unanimously (6-0) authorizing the payment of bills for the month of February, 2020 in the amount of \$ 348,280.66.

A-2 A Crouthamel/Schaeffer motion carried unanimously (6-0) approving the Council Committee Structure as follows:

FINANCE & ADMINISTRATION	PUBLIC WORKS/BUILDING & PLANT
Carolyn Crouthamel – Chair	Bill Ashley – Chair
Miles Arnott	Bob Baker
Bill Ashley	John Taylor
PLANNING & ZONING	PUBLIC SAFETY
James Schaeffer – Chair	Miles Arnott – Chair
Miles Arnott	Bill Ashley
Bob Baker	Mark Gehman
ENVIRONMENTAL	DEVELOPMENT & CULTURE
Mark Gehman – Chair	Bob Baker – Chair
Carolyn Crouthamel	Carolyn Crouthamel
James Schaeffer	Mark Gehman

A-3 Mr. Fournier gave an overview of Resolution 20-01, which supports the DVRPC Transportation and Community Development Initiative (TCDI) and the opportunity for Telford Borough to submit an application to DVRPC for a TCDI planning grant. A Crouthamel/Gehman motion carried unanimously (6-0) adopting Resolution 20-01.

PLANNING AND ZONING COMMITTEE: Mr. Schaeffer

PZ-1 A Schaeffer/Crouthamel motion carried unanimously (6-0) authorizing the staff to advertise Ordinance #421.

ENVIRONMENTAL COMMITTEE: Nothing at this time.

PUBLIC WORKS/BUILDINGS & PLANT COMMITTEE: Mr. Ashley

PW-1 Bid Award of 2020 Curbing & Sidewalk

An Ashley/Arnott motion carried unanimously (6-0) awarding the 2020 contract for Curbing and Sidewalk to Trout Brothers as follows:

Straight Curb (L.F.) – Regular Rate \$37.75 & Davis Bacon \$46.75, Radius Curb (L.F.) – Regular Rate \$39.75 & Davis Bacon \$48.75, 4" Sidewalk (S.F.) Regular Rate \$10.50 & Davis Bacon \$13.10, 8" Driveway (S.Y.) Regular Rate \$12.75 & Davis Bacon \$14.75, Excavation & Removal Stone Curb (L.F.) Regular Rate \$8.25 & Davis Bacon \$12.00, Excavation & Removal Concrete Curb (L.F.) Regular Rate \$8.25 & Davis Bacon \$12.00, Excavation & Removal Concrete Sidewalks (S.F.) Regular Rate \$3.50 & Davis Bacon \$5.50, Excavation & Removal Concrete Driveway Paving (S.F.) Regular Rate \$4.50 & Davis Bacon \$6.50, 4" Concrete Sidewalk & Ramp incl. Sub-Base, Excavation & Disposal ADA Compliant (S.F.) Regular Rate \$12.50 & Davis Bacon \$13.85, Depressed Straight Curb include Excavation & Disposal ADA Compliant (L.F.) Regular Rate \$40.00 & Davis Bacon \$47.00, Depressed Radius Curb include Excavation & Disposal ADA Compliant (L.F.) Regular Rate \$42.00 & Davis Bacon \$49.00, Installation of replaceable, detectable warning surface Regular Rate \$80.00 & Davis Bacon \$105.00.

PW-2 Bid Award of 2020 Stone

An Ashley/Arnott motion carried unanimously (6-0) awarding the 2020 contract for Stone to Naceville Materials in the amount of \$41,012.50.

#1 Stone (#4 Ballast) 200 tons @ \$11.20 per ton, #2A Stone (2A MOD) 2,000 tons @ \$8.25 per ton, #3 Stone (3A MOD) 50 tons @ \$11.20 per ton, #8 Stone (1B= 1/2" CHIP) 250 tons @ \$14.75, #57 Stone (2B Clean) 1,500 tons @ \$11.40 per ton, and Type 2 Screening (Grit) 100 tons @ \$9.25 per ton.

PW-3 Bid Award of Equipment Rental with Operator

An Ashley/Crouthamel motion carried unanimously (6-0) awarding the 2020 contract for Equipment Rental with Operator to P.K. Moyer & Sons:

	Regular	Davis
	<u>Rate</u>	<u>Bacon</u>
Rubber Tire Loader 2 1/2 cubic yard, min. bucket	\$115.00	\$145.00
Motor Grader 12' blade, min. 105hp	\$125.00	\$155.00
Tri-Axle Dump Truck 23 Ton capacity	\$ 86.00	\$110.00
Ten Wheel Dump Truck 17 ton capacity	\$ 84.00	\$108.00
Six Wheel Dump Truck 8 ton capacity	\$ 78.00	\$102.00
10-Wheel Dump Truck w/plow	\$148.00	\$172.00
Distributor Truck	\$115.00	\$139.00
Unloader w/Alitec Planer (Milling Machine) 18" Milling Width	\$120.00	\$146.00
Mech. Street Sweeper – Self Loading – 4 cu yd Hopper Min	\$124.00	\$152.00
Power Broom 6 ft width	\$ 84.00	\$110.00
Bit. Paver-Self propelled w/10-20 ft extend-a-mat screed w/oper.	\$220.00	\$250.00
Bit. Paver-Self propelled w/8-16 ft extend-a-mat screed w/oper.	\$195.00	\$225.00
Bituminous Paver-Self propelled w/8-16 ft screed w/operator	\$140.00	\$165.00
Tandem Vibratory Roller 10-18 tons 75" min. roll width	\$125.00	\$155.00
Tandem Static Roller 10-14 tons	\$ 90.00	\$122.00
Tandem Static Roller 3-5 tons	\$ 80.00	\$112.00

Crawler Loader 2 ½ cubic yd. min. bucket, min. 150 hp	\$138.00	\$170.00
Crawler Dozer 10' blade, min. 105 hp	\$138.00	\$170.00
Mill. Machine w/operator & milling crew 79", drum width, Capable of 87" with ext. w/sonic grade controls 400 hp min.	\$625.00	\$695.00
Foreman or screed man	\$ 64.00	\$ 88.00
Labor	\$ 54.00	\$ 78.00

PW-4 An Ashley/Schaeffer motion carried unanimously (6-0) authorizing payment of Change Order No. 2 to Ettore Ventresca & Sons, Inc. in the amount of \$21,564.00 for the ADA Ramp Installation/ Replacement Project. This Change Order will be for the installation of 7 additional handicap ramps on this project.

PW-5 Mr. Fournier introduced Mr. Phil Crompton of CKS Engineers, who is the Project/Construction Manager for the Borough Hall Renovation Project. He then provided explanations of Change Order #s 3 and 4.

An Ashley/Schaeffer motion carried unanimously (6-0) authorizing payment of Change Order No. 3 to Bracy Construction, Inc. in the amount of \$2,060.28 for the Borough Hall Renovation Project. An Ashley/Gehman motion carried unanimously (6-0) authorizing payment of Change Order No. 4 to Bracy Construction, Inc. in the amount of \$1,696.80 for the Borough Hall Renovation Project.

Mr. Fournier then updated Council on the project, stating that all of the walls have been primed today, and drop ceilings should be done on the lower level by the end of this week. Flat ceilings have been painted on the upper level, and the glass window at the Council chambers should be installed in the next couple of weeks. Mr. Crompton advised Council that construction should be complete sometime in June.

PUBLIC SAFETY COMMITTEE: Mr. Arnott

PS-1 An Arnott/Crouthamel motion carried unanimously (6-0) approving the following additional activities for the Telford Fire Company: St. Patrick's Day Parade in Sellersville on March 21st, joint public breakfast with Tylersport Fire Company at their Hall on April 26th and a designer bag bingo on September 26th.

DEVELOPMENT & CULTURE COMMITTEE: Mr. Taylor

DC-1 Council President John Taylor reminded Council that So You Think You Can Cook will be on Wednesday, March 4th at the Franconia Heritage Banquet & Conference Center. He added that there are 25 or more vendors participating.

OTHER BUSINESS:

EXECUTIVE SESSION:

Telford Borough Council entered into Executive Session at 8:18 pm to discuss matters of personnel.

Borough Council closed Executive Session at 8:32 pm.

An Arnott/Crouthamel motion carried unanimously (6-0) authorizing the Civil Service Commission to create an eligibility list for a full-time patrol officer position.

The meeting was adjourned at 8:42 pm by a Crouthamel/Ashley motion.

Respectfully submitted,

Mark D. Fournier

Secretary