

**TELFORD BOROUGH  
SUBDIVISION / LAND DEVELOPMENT APPLICATION**

1) **NAME OF SUBDIVISION / LAND DEVELOPMENT:** \_\_\_\_\_  
\_\_\_\_\_

2) **LOCATION OF PROPERTY:** Parcel #: \_\_\_\_\_

Address: \_\_\_\_\_

3) **OWNERSHIP :**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ Fax #: \_\_\_\_\_

Address: \_\_\_\_\_

4) **APPLICANT/DEVELOPER**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ Fax #: \_\_\_\_\_

Address: \_\_\_\_\_

**Applicant's interest in property:**

\_\_\_\_\_ Legal Owner \_\_\_\_\_ Equitable Owner \_\_\_\_\_ Tenant

\_\_\_\_\_ Other (Specify): \_\_\_\_\_

Official Spokesperson for Applicant: \_\_\_\_\_

Address and Phone # (if different from above) \_\_\_\_\_

5) **ATTORNEY**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ Fax#: \_\_\_\_\_

Address: \_\_\_\_\_

6) **CIVIL ENGINEER**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ Fax#: \_\_\_\_\_

Address: \_\_\_\_\_

7) **TRAFFIC ENGINEER**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ Fax#: \_\_\_\_\_

Address: \_\_\_\_\_

**TELFORD BOROUGH  
BUCKS AND MONTGOMERY COUNTIES, PENNSYLVANIA  
PLAN APPROVAL APPLICATION**

**Name of Subdivision / Land Development:** \_\_\_\_\_

Application is hereby submitted for approval by the Borough Council for the following:

Please Check All that Apply:

- \_\_\_\_\_ A) Sketch Plan Review
- \_\_\_\_\_ B) Preliminary Plan Review
- \_\_\_\_\_ C) Final Plan Review
  
- \_\_\_\_\_ 1) Residential subdivision or land development.
- \_\_\_\_\_ 2) Non-Residential land development
- \_\_\_\_\_ 3) Non-Residential subdivision
- \_\_\_\_\_ 4) Minor plan of subdivision or land development

Number of Lots \_\_\_\_\_ Acreage \_\_\_\_\_

Source of Water: \_\_\_\_\_ Sewage: \_\_\_\_\_

County Planning Commission review:

- (1) For projects located in Bucks County, the applicant is responsible for submitting the plan to the Bucks County Planning Commission, if appropriate, along with the required review fee, completed Subdivision and Land Development Application, and an electronic copy of the plan, for review and recommendations.
  
- (2) For projects located in Montgomery County, the applicant is responsible for providing the Borough with the County Application and the Plan on a compact disc or USB flash drive in pdf format for the Borough to submit electronically to the Montgomery County Planning Commission, if appropriate, for review and recommendations. Upon receipt of the plan and application, the County will contact the applicant regarding payment of the review fee.

Borough Official: \_\_\_\_\_ Date Received: \_\_\_\_\_

Fee Received \_\_\_\_\_

**TELFORD BOROUGH**

**ORDINANCE #415**

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AN ORDINANCE AMENDING TELFORD BOROUGH'S CODE OF ORDINANCES, CHAPTER 22 - SUBDIVISION AND LAND DEVELOPMENT, PART 3 [PLAN FILING, SUBMISSION, PROCESSING AND REVIEW] TO: REVISE THE REQUIREMENTS FOR SUBMISSIONS TO THE MONTGOMERY COUNTY AND BUCKS COUNTY PLANNING COMMISSIONS TO INCLUDE AN ELECTRONIC COPY OF THE DOCUMENTS; CHANGE THE START DATE OF THE THIRTY (30) DAY REVIEW PERIOD BY THE PLANNING COMMISSIONS; AUTHORIZE ADVERTISEMENT OF ENACTMENT; AND REPEAL INCONSISTENT ORDINANCES.

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## TELFORD BOROUGH

### ORDINANCE #415

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AN ORDINANCE AMENDING PART 3 [PLAN FILING, SUBMISSION PROCESSING AND REVIEW] OF TELFORD BOROUGH'S SUBDIVISION AND LAND DEVELOPMENT ORDINANCE TO REVISE SECTION 22-306.A, 22-306.B, 22-307.D and 22-307.G.

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**NOW THEREFORE IT IS HEREBY ENACTED AND ORDAINED** by the Telford Borough Council that the Telford Borough Code shall be amended as follows:

**SECTION 1.        Amendment to Section 22-306.A**

Section 22-306.A is amended and restated in its entirety to read as follows:

**Section 22-306.A.**

Twenty paper copies shall be filed to the Telford Borough Manager or other designated staff, in person by the applicant or applicant's agent, at the Telford Borough Office during normal Borough business hours. In addition to the paper copies of the plans required for submission, the applicant shall also provide a compact disc or USB flash drive with an electronic copy of the plans in pdf format.

**SECTION 2.        Amendment to Section 22-306.B**

Section 22-306.B is amended and restated in its entirety to read as follows:

**Section 22-306.B.**

Plans must be accompanied by:

- (1) Telford Borough filing fee.
- (2) Completed Telford Borough application and administrative forms.
- (3) If the proposed project is located in Montgomery County, the Montgomery County Applicant Request for County Review form on a compact disc or USB flash drive in pdf format. The applicant will be required to submit the review fee directly to the County.
- (4) If the proposed project is located within Bucks County, the applicant will be required to submit the appropriate documents and review fee to Bucks County Planning Commission.

**SECTION 3.        Amendment to Section 22-307.D**

Section 22-307.D is amended and restated in its entirety to read as follows:

**Section 22-307.D.**

County Planning Commission review:

- (1) For projects located in Bucks County, it is the responsibility of the applicant submitting the preliminary plan to distribute copies of the plan to the Bucks County Planning Commission, if appropriate, along with the required review fee, completed Subdivision and Land Development Application, and an electronic copy of the plan, for review and recommendations.
- (2) For projects located in Montgomery County, the Borough will submit the preliminary plan electronically to the Montgomery County Planning Commission, if appropriate, for review and recommendations. The applicant will be responsible for payment of the review fee.

**SECTION 4. Amendment to Section 22-307.G**

Section 22-307.G is amended and restated in its entirety to read as follows:

**Section 22-307.G.**

Borough Council shall consider the preliminary plan application at one or more of its public meetings during the 90-day time period, and/or extension thereof if applicable, and shall render a decision on the plan following receipt of the recommendations of the Telford Borough Planning Commission, Telford Borough Engineer, Montgomery County Planning Commission and/or Bucks County Planning Commission, and/or other technical advisors as requested.

- (1) Provided, in accordance with the Pennsylvania Municipalities Planning Code, 53 P.S. §10101 *et seq.*, that Borough Council shall not approve an application until the Montgomery County Planning Commission and/or Bucks County Planning Commission report of its recommendations is received, or until the expiration of 30 days from the date the complete application was received by the County(s).
- (2) In accordance with the policies of the Montgomery County Planning Commission, the date the complete application was received is considered to be the date the applicant submits the required review fee following the submission of the documents electronically by Telford Borough.
- (3) In accordance with the policies of the Bucks County Planning Commission, the date the complete application was received is considered to be the date when the applicant submits the complete application with the required documents and review fee to the County.

**SECTION 5. Repeal and Ratification.**

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts,

are hereby specifically repealed. Any other terms and provisions of the ordinances of the Borough that are unaffected by this Ordinance are hereby reaffirmed and ratified.

**SECTION 6. Severability.**

Should any section, paragraph, sentence, clause, or phrase in this Ordinance be declared unconstitutional or invalid for any reason, the remainder of the Ordinance shall not be affected thereby and shall remain in full force and effect, and for this reason the provisions of this Ordinance shall be severable.

**SECTION 6. Effective Date.**

This Ordinance shall become effective immediately after it is Enacted and Ordained by the Telford Borough Council.

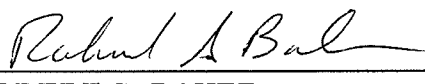
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THIS ORDINANCE IS ENACTED AND ORDAINED THIS 1<sup>st</sup> DAY OF  
OCTOBER, 2018.


ATTEST:

BOROUGH OF TELFORD

  
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MARK D. FOURNIER, SECRETARY

  
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ROBERT S. BAKER  
TELFORD BOROUGH COUNCIL  
PRESIDENT

Approved this 1<sup>st</sup> day of OCTOBER, 2018.

  
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DAVID S. SNOOK, MAYOR  
BOROUGH OF TELFORD